

#### **INTERNSHIP OFFER**

#### Ref. No. DE-2024-3067-1

Internship	Host Ir	nformation				
Internship Host:	Karlsruhe Institute of Technology IBCS-BIP		Website:			
	Herm	ann-von-Helmholtz-Platz 1	Location of placement: Campus North, Hermann-von-Helmholtz-Platz 1, 76344 Eggenstein-Leopoldshafen			
	76344 Eggenstein-Leopoldshafen Germany		Nearest airport: Working hours per week: 40.0 Working hours per day: 8.0			
	, ,	s: about 9,300 : Academia/Education				
Student Re	quired	l				
General Disci	ipline:	PHYSICS;CHEMISTRY AND CHEMICAL ENGINEERING;MATERIAL SCIENCES AND ENGINEERING	Completed years of study:	3		
Field of Study	<i>!</i> :	Physics, General.;Optics/Optical Sciences.;Polymer Chemistry.;Chemical Physics.;.Materials Science.; .Materials Science.	Student status requirements:	required during the whole period of internship		
			Language required:	English Excellent (C1, C2)		
Required Qua	alificatio	ns and Skills:	Other requirements:			
Writing & Editing   Thermodynamics   Nanotechnology   Mechanics   MATLAB		Prior to the start date, the student should have completed at least 3 years of their university degree in materials science, soft matter physics, physical chemistry, computer science or any subject-related field. Additionally, the student must have demonstrated through their assessment high competence in any core subjects related to their degree.				
		Given that the student successfully meets most (or all) of the above criteria, there should be the opportunity for a follow-up interview.				
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a quick learner, willing to adopt new skills and approaches to programming and research. Good knowledge of thermodynamics and mechanics would be highly beneficial, as well as some programming know-how in MATLAB. The position is perfectly suited for someone interested in materials science, soft matter physics, physical chemistry, computer science or any subject-related field.

#### Internship Offered

The trainee will be expected to work towards developing a new class of functional DNA materials, where the duties of the trainee will involve either programming work in an office setting or research work in a laboratory setting, depending on the academic background of the trainee. IBCS-BIP at KIT offers a highly collaborative environment, where there will be opportunities for daily exchange between members of different labs. This will largely benefit the trainee who will learn a lot of new skills and create many useful contacts in science that will prove instrumental for his/her future. At the same time, it is anticipated that the trainee will contribute to the advancement of a very hot topic in soft matter physics, thereby accelerating progress in the field of DNA nanotechnology. This placement could serve as an ideal stepping-stone for the next position of the candidate, be that in an academic or industrial setting.

Number of weeks offered:	16 - 20	Working environment: Researc	Research and development;Office work		
Within the months:	01-JUL-2024 - 31-DEC-2024	Gross pay: 2080 EU	2080 EUR / Month variable		
Or within:	-	Deduction to be expected: variable			
Company closed within: -		Payment method / time of first Other / end of first month payment:			
Latest possible start date:	01-SEP-2024	Other important remuneration Payment by employer information:			
Accommodation					
Canteen at work:	Yes				
Expected type of accommodation:		Estimated cost of lodging:	450 EUR / Month		
Accommodation will be arra	nged by: Trainee	Estimated cost of living incl. lodging:	934 EUR / Month		
Additional Information					
see additional documents					
Nomination Information	n				
Deadline for nomination:	07-APR-2024				



IMPORTANT INFORMATION ABOUT YOUR TRAINEESHIP IN GERMANY - PLEASE READ CAREFULLY!

### **GENERAL INFORMATION**

The national committee of IAESTE Germany is located in Bonn as a part of the German Academic Exchange Service (DAAD). Here, the administrative issues of your training are arranged. In Germany there are numerous local committees (LC). In general, the local committee will meet you when you arrive and help you to get in touch with the employer as well as with the public authorities. All of us will do our best to make your stay as pleasant as possible. Not all traineeships are based in large cities where you can find an LC. You will find information regarding the nearest local committee at your "Work Offer". In case there is no LC, IAESTE might not be able to contact you on a regular basis.

#### WHAT WE EXPECT FROM YOU

We put a lot of effort in raising the IAESTE jobs in Germany. The companies are assured of highly qualified and motivated students for the job. It is therefore required that you read the job description carefully and apply only if you consider yourself qualified. For a satisfactory working relationship between the company and you, it is expected that you have good social skills and can take initiative.

#### **IMPORTANT DOCUMENTS FOR YOUR APPLICATION**

- 1. Student Nominated Form can be downloaded at the IAESTE Exchange Platform
- 2. "Work Offer" can be downloaded at the IAESTE Exchange Platform
- 3. Introductory letter to the employer
- 4. Curriculum Vitae
- 5. Transcript of records
- 6. Language certificate
- 7. Certificate of enrolment please only use the attached form
- 8. Copy of passport

#### THE CERTIFICATE OF ENROLMENT

Please note: You must be enrolled during the whole period of training! Due to the law of minimum wage in Germany an internship up to three months may be optional/does not need to be mandatory. If your internship lasts longer than three months this additional time must be a compulsory part of your studies.

#### THE WORK OFFER

**Work offered:** It is important to read the job description carefully, as the company expects you to have knowledge of the particular work offered.

**Work period:** The period of work is stated on the "work offer" and can only be altered to another period if the employer agrees to the new dates. Please apply always for full month, beginning at the first day of each month.

Language requirements: Please prove your language skills with a current language certificate. The language skills which are required from the employer need to be proven. If your language skills differ significantly from what is stated in the certificate, the training may be terminated. Most Germans speak at least basic English.

Accommodation: Unless explicitly mentioned otherwise, the local committee will organize your accommodation. You have full financial responsibility for the rent. Also, for booking accommodations it's necessary that your internship will last whole calendar months because the rent has to be paid by you for full months. Please note that in Germany, usually male and female students share the same floor and sometimes share a bathroom in student dorms or in shared student apartments.

**Payment/taxes:** Your salary is normally paid monthly at the end of each month according to the amount stated on the "work offer". If your training ends before the end of a month, the salary will be paid proportionally for the days you completed. Foreign students who are in Germany for a practical training and who receive a payment from the employer must pay a certain percentage of their wages as social security contributions. You are exempted from this payment if you receive your wages from the DAAD only and/or if your training is a compulsory part of your course of study. This must be confirmed at the certificate of enrolment.

### Additional Information

**The DAAD portal:** In case of acceptance, you must register yourself at the DAAD portal. Any important information will be sent with your acceptance. Payment and insurance can only be activated after you have finished the necessary steps.

**Payment:** You need to have sufficient funds for the first month, approximately 934,00 €, to cover your expenses until you receive your first salary. The expenses include for example living costs, rent, telephone costs or public transport. The DAAD does not offer financial support for travel costs or airfare.

**Insurance:** In order to complete an IAESTE training in Germany, an adequate health-, liability- and accident insurance is mandatory. The DAAD will take out and pay the insurance for you during the period of training.

**Visa/Passport:** You are required to apply for a visa at your nearest German Embassy or Consulate. It is important to apply as soon as you get your acceptance papers from IAESTE Germany. The application procedure sometimes takes 8 to 12 weeks. Make sure you have a valid passport before leaving for Germany.

**Work permit waiver:** The DAAD issues the work permit waiver for internships from non-European students which has to be confirmed by the German Federal Employment Agency. Since this is an official document, you are not allowed to write on it. In general, students from EU countries, EEA countries and Switzerland do not require a work permit waiver for a practical training in Germany.

If you have any further questions, please consult your IAESTE national committee.

Finally, we would like to wish you good luck for your application!

Unsere datenschutzrechtlichen Hinweise finden Sie unter: // You can find the data protection guidelines of the German Federal Employment Agency (German-language only) at: https://www.arbeitsagentur.de/datenerhebung



# Erklärung zur Immatrikulationsbescheinigung // Declaration of Certificate of Enrolment

<b>Universität/Hochschule // Univers</b> 1 Bezeichnung // Name of university/college	ity/college Studierender // Student 6 Vorname // Name	Studiengang // Course of study 10 Studienfach // Subject
2 Anschrift // Address of university/college	7 Nachname // Surname	11 Regeldauer Studium // Standard period of study Jahre // Years
3 Telefon // Telephone 4 E-Mail // e-mail	8 Geburtsdatum // Date of birth	12 Eingeschrieben seit // Enrolled since (TT.MM.JJJJ) // (DD.MM.YYYY)
5 Website // Website	9 Staatsangehörigkeit // Nationality	13 Voraussichtliches Studienende // Expected end of study (TT.MM.JJJJ) // (DD.MM.YYYY)

## Die Bundesagentur für Arbeit benötigt die folgenden Angaben für die Genehmigung //

\*S1\*

### The German Federal Employment Agency requires the following information for the approval of

einer Ferienbeschä	iftigung // a vacation job						
14 Offizielle Seme	Offizielle Semesterferien // Official semester break vo		von // begin bis			(TT.MM.JJJJ) // (DD.MM.YYYY)	
15 Fortsetzung de	s Studiums nach den Semesterferien	// Continuation of stu	dies after semester bre	eak	Ja // Yes	Nein // No	
eines studienfachb	ezogenen Praktikums // an internship	related to the field of	study				
16 Angestrebter a	kademischer Grad // Expected acader	mic degree		Indergraduate schulbildung (Minde	Master // Graduate estlaufzeit 3 Jahre) // Ot	Doktorand // Postgraduate her higher education (min. duration	n 3 years)
	hung beinhaltet ein Pflichtpraktikum vo ons include a mandatory internship of		Stunden // hours	Wochen // weeks	Monate // months	trifft nicht zu // not applicable	
(Bitte entsprech	nenden Auszug aus der Studienordnu	ng beilegen // Please e	enclose the relevant de	tails from the study	regulations)		
18 Davon wurden Of which	Stunden // hours	Wochen // weeks	Monate bereits a months have alre	bsolviert // ady been complete	d		
19 Datum // Date	20 Unterschrift und Stempel der Uni	versität/Hochschule //	Signature and stamp	of the university/co	llege		
				AMZ - Erl	klärung_Immatrikulation	- 03/2022 Seite 1	von 1